

Members in Attendance

Angela Kelling, Yolanda Edmond, Yvette Bendeck, Amber Brown, Soma Datta, Fran Hawkins-Williams, Alexandria Kennedy, Rusell Miller, Matthew Perry, Yi, Su, Jennifer Willis-Opalenik

Alternate Members in Attendance

Mohsen Daghooghi, Benjamin Franz, April Harris, Stephanie Holleran, Sherry Hawn, Al Black, Mark Denney, Yolanda Nimmer-Williams

Members & Alternate Absent

Isabelle Kusters, Sheeba Thomas, Brice Yates, Andrea Black, Christina Cedillo, Sana Zeidan, Stacy Zellner

Minutes

Called to order.

1. Approved April 24, 2023 minutes
2. Old Business
 - a. No updates
3. New Business/Announcements
 1. Retiring HR Policies presented by Ms. Yolanda Edmond)
 - a. Map 01.D.04 Affirmative Action Policy
 - i. The above policy will be retired because they will adopt Sam 01.D.04 that is in the affirmative action policy that requires each of the component campuses to create or develop a comprehensive affirmative action plan. As of June 29, 2023, the policy has been adopted and certified by the Office of Federal Contract Compliance Program.
 - b. Map 02.A.45 Workplace Violence Policy
 - i. The above policy will be retired because UHCL will be the only campus that actually has this policy in place. The policy isn't in SAM, if there is a need for it, it will be developed in the future by Chief Miller.
 - c. Map 02.F.03 Employee Time and Effort Reporting
 - i. The above policy will be retired because it is written verbatim like a SAM, although if it is written the same, it will be retired and adopt the SAM.

Dr. Kelling called for a vote on the policy, requesting the committee to decide if the three policies should be voted on separately or all three together. Jennifer Willis Opalenik motion to retire all policies in one vote, motion seconded by Fran Williams.

2. By-laws Review

- a. During ULC 2022/2023 committee year, the update to the bylaws were the non-voting ex officio members, to include the Chief Diversity Officer. The position no longer exists at UHCL, therefore the statement will have to be removed from the bylaws. No voting is required to remove the statement during this meeting. Further discussion of changes and suggestions to the bylaws will be discussed in the Oct. 11, 2023 meeting.
- b. Fran Williams reference how many representatives and how many alternates are required to serve from the University Support Association. She stated USA was informed they are supposed to have two representatives and two alternates to each shared governance. She stated the bylaws indicate it requires only one representative. She would like to confirm if they should have two reps but only one is allowed to vote.

Dr. Kelling replied, if the bylaw remains as written, USA would only have one voting member.

Discussion

Dr. Kelling informed us of her meeting with HSH program directors. They discussed their concerns about student mental health crises, and how they are responded to on campus. The faculty are very unsure how to handle mental health crises. The directors also feel the Care team has no mental health first responders, instead the police are the only responders. There are also concerns that there isn't any triage from mental health issues and potential liability if a student is in mental health.

Dr. Kelling asked the committee would they like to focus further on this topic, could they find an avenue to get a mental health first responder. As well as more information on how police are trained on mental health.

Committee member Matthew Perry indicated he serves on the UHCL's Care Team and updated them of their responsibilities. The care team consists of 10 to 12 people that respond to crisis/emergencies on campus. The team includes the Dean of Students Office, Police, academic, veteran members. The care is specifically for students who are experiencing a form of mental health, incident, or crisis that may happen anywhere.

There is a care report form that is located at the bottom of every web page at the university. One of those reports is specific to the care team. The assistant Dean of Student is responsible for the triage and field, and all care incidents. The police officers are trained in mental health and on how to respond to student crises. Police Chief Miller stated he can provide a presentation on their training on mental crisis. The counseling services can also aid with mental crisis as well as the Title IX office.

Motion to adjourn meeting @ 2:38pm

Respectfully submitted,

Debbie Williams