

Meeting called to order at 2:01 by
Approval of Minutes by Lee Andrew Hilyer and second by Dr. Brian Stephens.

Old business – Spirit Store Pros and Cons

Pros-

- Great update to Campus Store
- New location will enhance Marketing for Spirit Store
- Create branding for UHCL campus

Cons-

- Classroom removal
- Possible noise interference with B1333

The Pros and Cons form, committee feedback forms, and proposal will be sent to FSSC.

New Business- Mark Denney presented Bookstore and Computing Service Center Space Renovation

- a. Request brought forward
- b. Presentation addressing why/what the need for space
- c. There were questions from the committee that Mark will confirm with Provost and Dr. Gaskins. Once confirmed, I will send responses to the committee by email.
- d. SAUS members will complete feedback form for submittal to Dr. Raymond once Mark sends out response to questions.
- e. SAUS chair/co-chair and Mr. Denney will review forms. Create PDF with all docs.
- f. SAUS members will discuss pros and cons of submitted requests.
- g. Requests move on to FSSC for additional comments.

The meeting was concluded by Mary Washington.

Monday, Dec-5, 2023

**Space Allocation and Utilization Subcommittee Attendance Sheet
FY2023 - FY2024**

MEMBER	SEAT	ABSENT/PRESENT
Roberta Raymond	Chair	
Elbby Antony	University Advancement	Present online
Jason Babin	Student Affairs	
Sue Brown	Faculty 1	Present online
Mary Harris	Strategic Enrollment Management	
Mary Harris	SAUS Administrative Support	
Lee Hilyer	Library	<i>not</i>
J'Naudia Hunter-Phillips	Student Accessibility Support Center	Present online
Bubba Jones	AVP Facilities	Present online
Jeff Lash	Faculty 3	<i>Jeff Lash</i>
Erica Njoku	USA	<i>Erica Njoku</i>
Skylar Rolf	Faculty 2	Present online
Bianca Schonberg	USA	
Sai Sreerama	Office of Information Technology	Present online
Brian Stephens	Faculty 4	<i>Brian Stephens</i>
Mary Washington	Co-Chair	<i>Mary Wash</i>
Mary Washington	Space Inventory Manager	
TBD	SGA	
ALTERNATES	SEAT	ABSENT/PRESENT
Patrick Cardenas		
Lee Brian Gaskins		

*Mark Danney
Debra Kiss*

*visitors
at USA*

Lori Lopez	
Johna McClendon	
David Palmer	
Daniel Resendez	Present online
Chris Ward	
Paul Withey	Present online

Revised 12/5/23