



University
of Houston
Clear Lake

University Council Minutes

February 13, 2020 2:00 p.m. (Forest Room) | Meeting Called to Order by Dr. Steven Berberich, Sr. Vice President Academic Affairs & Provost

In Attendance

Mohamed Abdel-Gilill, Sheila Baker, Elizabeth Beavers, Steven Berberich, Miguel Gonzalez, Samuel Gladden (for Rick Short), Lisa Gossett, Tyler Hall, Aaron Hart, Eric Herrera, Rebecca Huss-Keeler, Heather Kanenberg, Nick Kelling, Brad McGonagle, Mike McMullen, Usha Mathew, Joan Pedro, Tim Richardson, Brian Stephens, Joyce Delores Taylor, Ed Waller, Paul Withey

ABSENT: De'AWN Bunch, Dwayne Busby, Stephen Cotten, Mark Denney, Vivienne McClendon, Kathryn Matthew, Evelyn Miralles, Aja Rodriguez, Joseph Staley, Charlotte Tullos, Chris Ward

Approval of Minutes

The minutes from the December 12, 2019 meeting were reviewed and approved.

Welcome and Opening Remarks

Provost Berberich welcomed the committee members to the meeting.

Action Items

Search Committee for Executives and Staff Positions Policy

Dr. Gossett presented the Search Committee for Executives and Staff Positions Policy noting no policy currently exists. Dr. Gossett advised that the policy was discussed extensively at University Life Committee. Two revisions were noted in Section 2.1, specifically, the word "illegal" was removed from the last sentence, Section 3.1 the term "exempt management" language was removed, and the word "may" was changed to "will" in the first sentence.

Discussion followed regarding the following : 1.) Is a unanimous decision required of the search committee before posting a position and 2.) The definition of a search committee, and inclusion of students on the search committees. After additional discussion, a motion was made and seconded to send the policy back to University Life Committee for further revisions as discussed, specifically, Sections 2.1 – Definition of a search committee and membership to include staff, faculty, and students, Section 3.1 – Clarification of executive/staff positions being recruited, including positions that are both administrative and faculty, and Section 3.3 – Language to be revised to reflect diverse genders. Dr. Gossett will send the committee members an updated copy of the policy for review before the next meeting. In addition, Dr. Gossett requested that University Council members share with the University Life Committee any additional information they feel needs to be included in the policy.

Information Items – University Shared Governance Committee Reports

Academic Council

No report presented

Facilities and Support Services Committee

No report presented

University Life Committee

No report presented

Planning and Budget Committee

No report presented

Announcements

Strategic Plan Roll Out – March 5, 2020 – 3:00pm (Bayou Theatre)

Next Meeting

March 12, 2020 | 2:00 p.m

There being no further business, the meeting adjourned at 2:24 p.m.

ACTION ITEMS

Search Committee for Executive and Staff Positions Policy – Sent back to University Life Committee for revisions