

University of Houston Clear Lake

Academic Council Meeting
Thursday, October 20, 2022
2:00 p.m. – 3:30 p.m.
MINUTES

Dr. Christopher Maynard

Approval of April 21, 2022 Minutes - **minutes were unanimously approved.**

A. Items

1. Academic Council Committee Structure (Provost)

Provost proposed restructure of Academic Council membership to continue adherence to representation of Faculty Senate and Provost Direct Reports.

- Remove AVP Strategic Enrollment and AVP Student Affairs who now report to the President and serve on University Council
- Add Dr. Gigi Do, AVP Global Learning and Strategy/Diplomacy Institute
- Removing AVP for Information Technology; replacing Senior Associate VP, OIT/CIO
- Move Dr. Vivien McClendon, Executive Director Neumann Library, to Alternate position for Dr. Brian Gaskins, Senior Associate VP, OIT/CIO

Information Item was unanimously approved to move to University Council.

2. Accounting Minor (COB Ed Waller, Attachment)

Proposed minor designed for business majors, 21 hours with prerequisites.

Motion to approve – motion unanimously approved to move to University Council.

B. Discussion

1. Faculty Annual Evaluations (C. Walther)

- To align with Workload considering Post-Tenure Review revisions
- Modification of workload percentage in annual review would not be permanent
- Take into consideration accreditation
- What triggers unsatisfactory – need definition
- Number of times triggered result
- Effort/Output Research/Teaching/Service
- Varies by discipline; create a crosswalk for each
- Need to be a formal process in place to meet the needs of the program. Colleges need to define and communicate acceptable and unacceptable; provide clear understanding to faculty. Include:
 - Clarity of Process
 - Expectation
 - Avoidance of unintended consequences/triggers; include a path back
 - Negotiation of weights
 - Provide faculty assistance in prioritizing
- Recommendation: First, college level discussions to determine if any changes is needed in policy and procedure. Provost stressed process must be fair and equitable.

Next Meeting: November 17, 2022



ACADEMIC COUNCIL 2022-2023
DATE: 10-20-22

| Title | Member | | Alternate | |
|--|-------------|------------|-----------------|----------|
| Senior V.P. for Academic Affairs & Provost (Chair) | Christopher | Maynard | Kathryn | Matthew |
| Vice Provost | Kathryn | Matthew | Robert | Bartsch |
| AVP - Student Success and Initiatives | Tim | Richardson | Maria | Ramos |
| Council of Professors | Christine | Kovic | Laurie | Weaver |
| Dean - COB | Ed | Waller | Troy | Voelker |
| Dean - HSH | Glenn | Sanford | Mary | Short |
| Dean - CSE | Miguel | Gonzalez | David | Garrison |
| Dean - COE | Joan | Pedro | Terry | Shepherd |
| Snr Assoc VP - OIT/CIO | LeeBrián | Gaskins | | |
| AVP Global Learning and Strategy/Diplomacy Inst. | Gigi | Do | Edmund | Herod |
| FSEC - Senator At Large (COB) | Kathleen | Garland | Dorothy | Kirkman |
| FSEC - Chair, Budget & Facilities (CSE) | Amber | Brown | Leroy | Robinson |
| FSEC - Chair, Curriculum (COE) | Renee | Lastrapes | | |
| FSEC - Chair, Faculty Life (HSH) | Neal | Dugre | Larry | Rohde |
| FSEC - Chair, Teaching & Research (CSE) | Anton | Dubrovskiy | Preeti | Jain |
| FSEC - Past President (COE) | Paul | Withey | Yvette | Bendeck |
| FSEC - President (HSH) | Christine | Walther | Isabell | Kusters |
| FSEC - President-Elect (COB) | Steven | Cotten | | |
| FAAF Provost Office | Heather | Kanenberg | | |
| Guest | | | | |
| Secretariat: Charise Armstrong x 3004 | 60% Quorum | | =PRESENT | |

