How to Register for Driver Safety Training

Training is required every 3 years for all UHCL employees who drive a campus vehicle.



Step 1. Click <u>https://www.sorm.state.tx.us/sorm/pages/SORMLogin.html</u> If you do not have an account, click "Generate an Online Registration Account".

Risk Management Information System							
User ID SSAN6 (required)							
Password (required)							
LOGIN							
Forgot My User ID							
Forgot My Password							
If you do not have an RMIS user account and would like to register for a class, please generate an account by clicking the button below.							
Generate an Online Registration Account							

Step 2. Login with your User ID and Password

If you forgot you User ID and/ or Password, click Forgot My User ID and/ or click Forgot My Password.

Step 3. Once logged in, click "Online Training System"

RMIS Agency Menu

A759-University of Houston - Clear Lake

Please select one of the following:

1. Online Training System





Step 5. Register for the Driving Safety course that best fits your schedule. All training will be held via zoom.

Class Registration

Event ID	Class Name	Start Date	End Date	Location	<u>City</u>	Instructor	
5641	Driving Safety	1/21/2021 9:00:00 AM	1/21/2021 12:00:00 PM	Zoom meeting	Austin	Courtney Page	<u>Register</u>
5642	Driving Safety	2/2/2021 1:00:00 PM	2/2/2021 4:00:00 PM	Zoom meeting	Austin	Courtney Page	<u>Register</u>
5622	Additional Duty Safety Officer (ADSO) Orientation	2/4/2021 9:00:00 AM	2/4/2021 12:00:00 PM	virtual meeting	Austin	Courtney Page	<u>Register</u>
5643	Driving Safety	2/18/2021 9:00:00 AM	2/18/2021 12:00:00 PM	Zoom meeting	Austin	Courtney Page	Register
5644	Driving Safety	3/2/2021 1:00:00 PM	3/2/2021 4:00:00 PM	Zoom meeting	Austin	Courtney Page	<u>Register</u>
5645	Driving Safety	3/18/2021 9:00:00 AM	3/18/2021 12:00:00 PM	Zoom meeting	Austin	Courtney Page	Register
5648	GHS/HazCom/SDS	3/24/2021 1:00:00 PM	3/24/2021 4:00:00 PM	Zoom meeting	Austin	Courtney Page	<u>Register</u>
5646	Driving Safety	4/6/2021 1:00:00 PM	4/6/2021 4:00:00 PM	Zoom meeting	Austin	Courtney Page	<u>Register</u>
5647	Driving Safety	4/15/2021 9:00:00 AM	4/15/2021 12:00:00 PM	Zoom meeting	Austin	Courtney Page	Register

Step 6. Confirm Registration

Register for a Class

Class Name	Driving Safety	[
Class Start Date	1/23/2021 7:00:00 AM	[
Class End Date	1/23/2021 10:00:00 AM	ſ						
Class City	Austin	[
Class Location	Zoom meeting - will receive Zoom link 24 Hours prior to the course date	Γ						
First Name	Sharnae	ſ						
Last Name	Sanderson	[
Email	sanderson@uhcl.edu	Γ						
Register Type*	Pre-Register	[

Confirm Registration

Step 7. Once registration is confirmed, you will receive a confirmation email.

Thank You

Your request has been processed. You will receive a confirmation email. Please contact training@sorm.texas.gov for any special accommodations you might need.

Step 8. You will receive a reminder email 24hrs before your training date with zoom link attached.

User Menu – other links you should know about

Sharnae Sanderson

- Register for a Scheduled Class
- Cancel Registration
- View Registered Classes
- View Transcript
- Complete Course Evaluation
- Reprint Certificates
- View Calendar

Cancel your registration as soon as you know you will not be able to attend

Keep track of your expiration date - Driver Safety certificates are good for 3yrs