

September 15, 2022 – 10:00-11:00 am

- **Welcome!**

Veronica Ortiz opened the meeting at 10:00 a.m. on Thursday, September 15, 2022. She welcomed everyone to the meeting. She informed us the meeting was being recorded.

- **Guest Speaker – Dr. Pam Shefman, Executive Director, Planning and Assessment**

Dr. Shefman presented a thorough report regarding QEP (*a copy of her PowerPoint presentation can be provided upon request...contact USA at usa@uhcl.edu*). She began by explaining the basics of QEP. UHCL's Quality Enhancement Plan (QEP) is what UHCL presents to the Southern Association of Colleges and Schools – Commission on Colleges (SACSCOC). UHCL is currently in the process of Accreditation Reaffirmation with SACSCOC. This reaffirmation began in September of 2021 and will conclude with the SACSCOC Board of Trustee final review in December 2022. UHCL's QEP – Becoming Aware: Cultural Interactions at UHCL, includes Student Learning Outcomes, Intercultural Knowledge, and Competency. This leads to our QEP's student learning outcome (SLO). We will develop a campus environment that supports students learning the knowledge, skills, and attitudes necessary to engage in cultural interactions that enable them to succeed in our global community. Incorporating intercultural knowledge and competency in the classroom and co-curriculum through coursework and activities and through the League of the Rising Hawks. To begin there has been a coursework activities inventory during Fall 2022. Training and workshops are being developed and the addition of 12+ courses per year over the next 5 years. The Four Pillars have been rebranded as the League of the Rising Hawks – Community Engagement, Career and Professional Development, Social Responsibility and Advocacy, and Scholarship and Academic Achievement. Four steps have been planned, beginning in summer 2022 and culminating in the fall of 2027. In the Fall of 2027, there will be an assessment of UHCL's QEP conducted by SACSCOC. UHCL will provide a report on the impact of the QEP that will be reviewed by SACSCOC. This was a comprehensive presentation that was received well by all...very informative.

- **USA Committee Reports**

- **Fundraising Committee**, Chair Melissa Melendez

Ideas in the works for the Fall semester include – Bay Area Houston Food Lovers (BAHFL) Cards – Remember we did this promotion last year, auctioning off the two USA Parking Spaces in Parking Lot A – They're trying to get one of the spots moved closer to the SSCB, Hot Chocolate and "Walking Tacos" for sale at existing events and Office/Desk Flocking. Melissa reminded us all that volunteers are welcome!! Contact her on Teams!

- **Professional Development Committee**, Chair Cynthia Goode

Cynthia Goode reported that they have an idea for "Improving Communication Skills Using Emotional Intelligence." Cynthia shared that the committee is working to develop other professional development and is seeking recommendations, suggestions, and volunteers.

- **Program Planning Committee**, Chair Kate Rivardo

Kate discussed some of the program ideas they're working on – Popcorn Bar-End of September, Staff v. Student Kickball Tournament-During Spirit Week, Escape Room-

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- **Program Planning Committee – Continued**
(Mid-November), Bingo (December). Yeah!! And, if there is anything that you would like to see, email Kate at rivarado@uhcl.edu to let her know! Also!! The Sunshine Committee will be starting up again in October! Kate also asked if anyone is interested in helping, please let her know!
- **Scholarship Committee**, Chair Bernie Streeter/Kristyn Dalmolin
Bernie shared that the “USA Maria Guadalupe Torres Scholarship” application will be open today, Thursday, 9/15/22. Bernie also shared the committee is doing some fundraising planning to increase our scholarship funds.
- **Welcome & Outreach Committee**, Chair Stephanie Holleran
No updates.
- **Treasurers Report**, Chair April Harris
 - USA Support** - \$3,852.66
 - University Staff Association** - \$2,500.00
 - USA Scholarships** - \$0.00
- **Shared Governance Reports**
 - **University Council**, Chair Veronica Ortiz
Veronica shared that the Alternate Work Interim Policy workgroup continues. The workgroup consisted of all areas (academics, students, finance, etc.), policies from UH Central, Downtown, and Victoria were reviewed during the development of the UHCL policy, the policy will be interim until it can be presented and approved by the shared governance procedure, VPs will determine which positions (job title) will be eligible, requests will need to be submitted, reviewed and approved each semester. A campus email will be sent out when it will be available.
 - **Facilities and Support Services Committee**, Chairs Bianca Schonberg and Lee Ann Wheelbarger
No updates – Meetings will resume in September.
 - **Planning and Budgeting Committee**, Chairs LeeAnn Wheelbarger and Kurt Lund
Kurt shared that a Kickoff meeting was held on September 8th. And, because this is an off-cycle budget year, the Committee’s activity won’t be as intense and will be adding an additional focus on the planning part of its charter.
 - **University Life Committee**, Chairs Sheeba Thomas and Kenneth Cunningham
Sheeba shared that a Kickoff meeting was held on September 8th. A new chair has been elected, a Parking Representative was named and monthly meetings were scheduled.
- **Hawk Spirit Award!**
Presented to **La’Quinta Payne**
Career Counselor with Career Services
Congratulations **La’Quinta!!!**



2022 – 2023 USA Board

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FSSC Sub-Committee Space Allocation	Bianca Schonberg	Scholarship Committee Chair	Bernadina Streeter
		Welcome & Outreach Committee Chair	Stephanie Holleran

