

- **Welcome!**

Dillon Nash opened the meeting at 10:00 a.m. on Thursday, November 17, 2022. He welcomed everyone attending the meeting. A reminder was given that the meeting would be recorded and posted online.

- **Guest Speaker – Dr. Edward Waller, Dean, College of Business**

Dr. Waller presented information on happenings in the College of Business. He shared that they are relaunching the digital marketing campaign for some of the graduate programs. They have an Accounting Minor about to roll out and an undergraduate Management Minor has just been approved. Substantial changes to the MBA program have been made to address the challenges in enrollment. Three staff members have been onboarded in the College of Business. They are still looking for another Administrative Assistant. They also have a position open for an advisor in the Health Care Administration program. On December 21st Health Care Administration will move from the Texas Medical Center but the permanent location will need to be finalized. The original location fell through which required a new location. Temporarily, the Health Care Administration program will move operations online and have some classes at the UHCL main campus.

- **Guest Speaker – Dr. Glenn Sanford, Dean, College of Human Sciences and Humanities**

Dr. Sanford presented information on happenings in the College of Human Science and Humanities. He shared the Nursing Program received full reaccreditation. The Psychology Doctoral APA full accreditation site visit will happen this spring. APA program is the only program that is recognized with 100% passage rate. The college is working on cleaning up the catalog and PeopleSoft. In regards to staff they are essentially starting from scratch. More of the admin positions were not here last year. For the first time in three years they are at the point where they will be fully staffed. They are scheduled to hire their last open position. He acknowledges the great work the staff are completing to move HSH forward.

- **USA Committee Reports**

- **Fundraising Committee**, Chair Melissa Melendez

Bay Area Houston Food Lovers (BAHFL) Cards – Sale ends tomorrow. She thanked all of the volunteers who assisted with the sale of the cards.

“Walking Tacos” will be sold for lunch at the December 7th Bingo/Loteria event

An update on the number of cards sold will be provided at a later date.

- **Professional Development Committee**, Chair Cynthia Goode

No updates.

- **Program Planning Committee**, Chair Kate Rivardo

Sunshine committee highlighted the Division of Student Affairs in October. DSA was very appreciative of the goodie bags. Suggestions for November were encouraged.

UHCL Archives and Special Collections Tour, a sign-up email will go out after the meeting. The tours will start at 9:00 am, will last 30 minutes, and have 72 spots available.

Bingo and Loteria will be on December 7th in the Garden Room. There will be an hour of Bingo and an hour of Loteria.

- **Scholarship Committee**, Chair Bernie Streeter
Bernie shared that there is \$1000 for scholarship for 2 \$500 scholarships. There have not been any applications and she encouraged everyone to share the information.
- **Welcome & Outreach Committee**, Chair Stephanie Holleran
No updates.
- **Treasurers Report**, Chair April Harris
No updates

- **Shared Governance Reports**
 - **University Council**, Chair Veronica Ortiz/ Dillon Nash presented in Veronica's absence
Thanksgiving Luncheon is this afternoon
Unpaid parking fees – no fee to UHCL, amendment to include multiple violators
Minor in Accounting has been approved through University Council.
Wayfinding subcommittee on internal signage, including Pearling, is being formed.
Anyone interested in serving on the committee can reach out to USA.
Bayou Office Renovations – walk through will be complete before Winter Break. This is for the academic offices in Bayou.
 - **Facilities and Support Services Committee**, Chairs Bianca Schonberg and Lee Ann Wheelbarger
No updates.
 - **Planning and Budgeting Committee**, Chairs Kurt Lund and Megan Bearden
Kurt shared information from the November 16th meeting. Mr. Denney provided updates to the calendar, the pandemic has shown a drop-in enrollment from community colleges which will effect enrollment at UHCL, an increase in graduate enrollment is being seen, surplus of funds in the State but funds have spending restrictions, Texas Medical Center move has been delayed due to contract issues and lack of suitable space.
 - **University Life Committee**, Chairs Sheeba Thomas and Fran Davis
Sheeba shared that the committee voted on friendly amendments, added ex-officio members from the Chief Diversity and Title IX office. By-laws were approved by a majority vote.

- **Hawk Spirit Award!**
Presented to **Erika DeLeon**
Director, Human Resource Operation
Congratulations **Erika!!!**



Nominations are encouraged.

- **USA Wants to hear from you**
Questions, comments, or concerns can be sent through the USA webpage or QR code. Submissions are anonymous unless the name is provided on the form.
Two questions have been received that dealt with striping of the lines in the parking lot. USA reached out to FMC and Parking and Transportation and have been informed that restriping is projected to start over Winter Break and will be completed in sections.

- **Announcements**

Global Learning and Strategies shared that it is Happy International Education Week. They will be hosting various events this week. Suggestions for next year's event is encouraged. The Patio Café spotlighted a different country cuisine each day.

Division of Student Affairs is planning a late-night breakfast for students after the Thanksgiving break.

Annual Lighting of the Letters will be on November 30th. Departments interested in hosting a booth are still able to request a booth.

Veronica and Dillon, at the request of several staff members, have reached out to Dr. Walker in regards to USA not having representation on VP searches. Dr. Walker has added Dillon as the USA representative for the VP of Division of Student Affairs and stated that he will continue to have a USA representative in future committees.

There is also a USA representative on the QEP (Quality Enhancement Plan), Fran Davis. The committee will meet once every three to six months.

ASCEND has launched. An invitation was provided to all. There are multiple tracks to give everyone the opportunity to grow. Classes have been scheduled until the end of March.

- **Door Prizes!**

Names of in person and online attendees will be added to a drawing to receive USA Swag. Names will be drawn when Veronica returns from her conference.

- **Next General Meeting**

The next General Meeting will be on 12/15/22 from 10-11 virtually or in person (B2236)