**FACULTY SENATE MEETING**

**SEPTEMBER 05, 2012**

**MINUTES**

**Attendees**: Akladios, Magdy; Chan, Leo; Larson, Stuart; Matthews, Frank; Michael, Tim; Peres, Camille; Perez-Davila, Alfredo; Shin, Haeyoung; Collins, George; Divoll, Kent; Garrison, David; Graves, Shanna; Grigsby, Bettye; Hammer, Tonya; Hoston, William; Masood, Samina; McIntyre, Scott; Mills, Ron; Norwood, William; Peters, Michelle; Robinson, Leroy, Short, Mary; Simieou, Felix; Ward, Chris; Ley, Kathryn.

**Absent**: Browning, Sandra; Gossett, Lisa; McCormack, Pat; Parsons, Keith; Rashid, Bazlur; Rob, Mohammad; Walker, Jean; Wang, Daniel; Willis, Jana.

**Others**: Biggers, Darlene; Houston, Glen; Mugdh, Mrinal; Short, Rick; Stockton, Carl; Wielhorski, Karen.

**Approval of May Senate Minutes**

The minutes were approved unanimously with the following amendments. Dr. Akladios’ name is misspelled on page 4; Page 2 final paragraph 5th sentence should read “*He included the directions to do this in the handout”, Page 1, 4th bullet - replace STARS with STAAR test”.*

**2012-13 Senate Priorities**

Dr. Ley welcomed members and presented Senate priorities noting that the Senate Agenda will include the number of days until freshmen students arrive on campus. Priorities include publishing a Faculty Senate newsletter each long semester; hosting fireside chats on topics that affect faculty teaching, service and research conditions; reviewing the proposed UHCL 4-year initiative 2014 freshman & sophomore curriculum total list and first year selections; identifying online course assessment options, and recommending program development funds for faculty discretionary. The Senate will address academic integrity and honesty implications.

**Provost’s Report**

* Dr. Stockton welcomed everyone present. He plans to meet with Faculty Senate Executive Committee (FSEC) members regularly to share information and keep them abreast with activities relating to the Four-Year Initiative. Dr. Stockton reported that President Staples asked Four Year Initiative committees to move forward with planning for downward expansion. The Curriculum Committee developed a comprehensive list of over 100 courses that will be presented to the THECB for approval by fall 2013. The list will go through the shared governance process for approval. A short list of proposed courses to be offered in fall 2014 and spring 2015 for 200 freshman and 100 sophomore students was also developed. The strategy is to seek approval for a comprehensive list of courses that will be added to the course inventory. The committees are working on the budget. Items being considered include how many faculty, adjuncts and lecturers will be needed for the first year. Advertising for hiring will start in the fall 2013. New faculty will be hired to teach freshman and sophomores. Dr. Stockton stressed that UHCL will continue to serve the current population of students.
* Dr. Stockton stated that he was aware of questions regarding the Facilities Committee report. He stated that initial proposals may be broad but with ongoing discussion and review, plans will be streamlined to what makes sense and is reasonable. He suggested that it may be best to seek legislative approval for a new building rather than re-purpose space.
* Dr. Stockton introduced Marie Best who replaced JoAnne Laborde as secretarial support to the Senate.
* The proposed freshman admissions standards were approved by the Board of Regents.
* Dr. Stockton thanked all involved in preparing for the SACS On-Site Visit. The Response to the Recommendations of the Visiting Committee Report was submitted on September 04, 2012. In December, we expect final recommendations and notice of reaffirmation in January.

**Faculty Senate Committees**

Budget Committee - Dr. Ward reported the committee had not yet met

Research Committee – No report.

Curriculum & Teaching Committee (C&T) – Dr. Ley reported that C&T will be reviewing Four Year Initiative curriculum.

Faculty Life – Dr. Matthews reported that the committee had not met.

**Shared Governance Committees**

**Planning & Budgeting Committee (PBC) – Dr. Michael**

The committee worked on the budget for the year. The budget for the Hazel wood Act Veteran Benefits increased and benefits can be now be passed on to dependents. The suggestion box was closed out. Dr. Michael encouraged members to send suggestions to Dr. Ley, committee chairs or shared governance representatives.

**Facilities & Support Services Committee (FSSC) – Dr. Larson**

Last year, FSSC worked on the Facilities & Building Use policy. The policy has been approved by UH Legal Counsel. No meeting.

**University Life Committee (ULC) –** No meeting or chair appointed as yet.

**Shared Governance Alternates**

Dr. Ley presented the list of alternates members for Senate approval.

Dr. Daniel Wang, FSSC Alternate

Pat McCormack, PBC Alternate

Sandra Browning, PBC Alternate

Samina Masood, ULC Alternate

Shana Graves, ULC Alternate

William Hoston, PBC Alternate

A motion was made to approve the alternate members. The motion passed.

Dr. Matthews reminded members that it is the responsibility of the governance committee member who cannot attend a meeting to contact the alternate or the chair of the committee.

**Senator-at-Large Approval**

The Senate approved Senator Magdy Akladios to serve as Senator-at-Large.

**Ad Hoc Committee for Program & Course Assessment Options Approval**

The Senate authorized Dr. Ley to form an ad hoc committee to investigate the online assessment options.

**Announcements**

Fall Faculty Assembly will be held on September 19 at 11:30 p.m. in the Garden Room. The panelists will be faculty with extensive experience teaching lower level courses.

Dr. Ley asked members to suggest topics for fireside chats.

The meeting adjourned at 2:50 p.m.