The University of Houston - Clear Lake (UHCL) is committed to fostering a learning environment where free inquiry and expression are encouraged. The University expects that persons engaging in expressive activities will demonstrate civility, concern for the safety of persons and property, respect for University activities, respect for those who may disagree with their message, and compliance with University policies and applicable local, state, and federal laws.

The University of Houston – Clear Lake (UHCL) maintains its right to place reasonable time, place, and manner restrictions on organized expressive activities. Additionally, any activities that are unlawful or disruptive to the normal operations of the University including classes and University business activities will not be tolerated. The purpose of the **UHCL** Freedom of Expression Policy (MAPP 01.D.15) is to provide for organized expressive activities to be conducted on the grounds of the University in a manner consistent with these principles. Groups or individuals engaging in disruptive activities or failing to comply with University policies and applicable local, state, and federal laws may face immediate removal from the campus and other appropriate actions by University officials and University police.

The Freedom of Expression Policy is applicable to UHCL students, faculty, staff, and others who wish to engage in extracurricular public speaking, literature distribution, poster displays, sign displays, any other type of graphic exhibitions, expressive performances, petitioning, or similar noncommercial activities at locations on University property. This policy does not apply to official University activities. Non-permitted commercial activities (as defined in the Freedom of Expression Policy) are not allowed. University grounds and buildings are reserved for use by University of Houston – Clear Lake (UHCL) students, faculty, and staff, except as otherwise permitted by policies of the University. Expressive activities permitted under this policy do not imply official endorsement by the University. Groups or individuals engaged in expressive activities are responsible for the content of the expression. Literature distribution must comply with the rules stated in the Freedom of Expression Policy.

The UHCL Freedom of Expression Policy identifies four (4) outdoor organized expressive activity areas where a reservation is required include: (a) Alumni Plaza: The area located between the Bayou Building and the Student Services Classroom Building with the outdoor water fountain, (b) Recreation Wellness Plaza/Backyard (UHCL Campus): (Grassy area between STEM and REC), (c) Outdoor Athletic Fields and Courts (UHCL Campus), (c) Wilson Park (UHCL Campus): The area is located near to the Entrance 1 Horsepen Bayou Bridge/pond, and (d) Pearland Campus Courtyard (Pearland Campus)

Requests to reserve outdoor organized expressive activity areas must be submitted to the Scheduling Office located at [scheduling@uhcl.edu](mailto:scheduling@uhcl.edu). Student Organizations must do so through the Student Involvement and Leadership Office in SSCB 1.204. **Reservations must be made at least 5 business days in advance of the proposed organized expressive activity. Prior to submitting a reservation request, it is the responsibility of the requesting group or individual to obtain an expressive activity approval from the Dean of Students Office. To request approval, groups or individuals must submit a completed Expressive Activity Description Form to the Dean of Students Office at least seven business days in advance of the proposed activity.**

Amplified sound is permitted only as described in the Freedom of Expression Policy.

A copy of the University of Houston – Clear Lake (UHCL) Freedom of Expression Policy may be obtained in the Dean of Students Office SSCB 1.201 and is available on the UHCL Policies, Standards and Guidelines and Procedures Web Page at[**https://www.uhcl.edu/policies/**](https://www.uhcl.edu/policies/)**.** In addition to the Freedom of Expression Policy, expressive activities must conform to the behavior expectations of UHCL students outlined in the Student Code of Conduct published in the *University of Houston – Clear Lake Student Policies Handbook* https://www.uhcl.edu/dean-of-students/students/student-conduct.

**The following information is required for individuals or groups who wish to engage in expressive activities in an outdoor expressive activity area of the University’s campus which requires advance reservations.**

Date of Application: Proposed Date of Activity:

Activity Start Time: Activity Finish Time: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Proposed Location: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Activity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Anticipated Attendance: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Reservation Request Attached: \_\_\_\_\_ Yes \_\_\_\_\_ No

Target Audience (check all that apply):

\_\_\_\_\_ UHCL Students \_\_\_\_\_ UHCL Students & Their Invited Guests

\_\_\_\_\_ Students from Other Universities \_\_\_\_\_ General Public Other (describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Advertising Methods (check all that apply):

\_\_\_\_\_ Flyers on Campus \_\_\_\_\_ Flyers in Community \_\_\_\_\_ *The Signal* Ads

\_\_\_\_\_ Community Newspaper Ads \_\_\_\_\_ Radio Ads \_\_\_\_\_ TV Ads Other (describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Activity Description (i.e. speech, rally, open microphone, display, exhibit, etc.):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amplified Sound: \_\_\_\_\_ Yes \_\_\_\_\_ No

Activity Sponsor (UHCL): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Activity Cosponsor (non-UHCL): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Applicant/Contact Person**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant/Contact Person Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**\* I have read the policy statement on the opposite side of this sheet, as well as the University of Houston – Clear Lake Freedom of Expression Policy, and I agree to comply with the policy statement and the University of Houston – Clear Lake Freedom of Expression Policy (MAPP 01.D.15).**

**\* “State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the University collects about you by use of this form; (2) under sections 552.021 and 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.”**

Dean of Students Approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_