

## Supplemental Admission Requirements Administrator/Student Services/Master Teacher Certification Programs

Before being admitted to a program that includes any of the Texas Education Agency (TEA) certifications listed below, the applicant must complete, sign and return this form as directed below.

Name: _____		Student ID: _____	
Certification (s): <i>(Circle all certifications you are planning to pursue as part of the program to which you are applying)</i>			
Principal As Instructional Leader	Reading Specialist	School Counselor	School Librarian
Superintendent	Master Mathematics Teacher	Master Reading Teacher	Master Technology Teacher

### Criminal Background Check

The State of Texas, Texas Education Agency (TEA) and the State Board for Educator Certification (SBEC) require that an educator preparation program inform all program applicants and candidates about the State's rules on criminal background checks from the Texas Occupations Code Chapter 53, the Texas Education Code Chapter 22.0831 and the Texas Administrative Code, Part VII, Chapter 227, Subchapter B.

Initial next to each of the below items to confirm you have read and understand the State's rules on criminal background checks:

\_\_\_\_\_ I understand that an individual who has been convicted of an offense may be *ineligible* for the issuance of an educator certificate upon completion of an educational program.

\_\_\_\_\_ I understand that TEA will conduct a national criminal history check on me when I apply for my educator certificate and when I am a certified educator.

\_\_\_\_\_ I have read and understand [TEA's National Criminal History Checks-FAQs](#)

\_\_\_\_\_ I understand that I may request a Preliminary Criminal History Evaluation from TEA if I have reason to believe that I may be ineligible for educator certification due to a conviction or deferred adjudication for a felony or misdemeanor offense, per Texas Occupation Code Section 53.102. I have read and understand [TEA's Preliminary Criminal History Evaluation-FAQs](#)

\_\_\_\_\_ I have read and understand the current guidelines issued by SBEC on the following:

- a. [Disciplinary Policy Guidelines](#)
- b. [Educator Discipline – FAQs](#)

### Roles and Responsibilities of an Educator

Initial next to the item below to confirm you have reviewed the [Becoming a Teacher in Texas](#) webpage to better understand the role of a teacher and the Texas workplace.

\_\_\_\_\_ I reviewed the [Becoming a Teacher in Texas](#) web page.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Return completed form to the College of Education either by email ([education@uhcl.edu](mailto:education@uhcl.edu)) or fax (281-283-3599).



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