University of Houston Z Clear Lake

University Staff Association

USA General Meeting Minutes Date April, 18, 2024

- Welcome
 - Daniela, on Behalf of Michelle Mirpuri, started the meeting at 10:02 am. She gave a reminder that the meeting will be recorded and posted online. Approval of March Minutes, motion to approve, and seconded. Passed as written.

• Guest Speaker- Office of University Advancement & Special Events

- o Information was given regarding the 50th Anniversary Celebrations
 - Alumni Oral History Project, Alumni Travel Program on going.
 - 50th Anniversary Microsite Launched on January 29th.
 - 50th Anniversary Kick Off was on February 15th.
 - 1974 Society Dinner was on April 4th.
 - Alumni Brunch with Chili Cook Off was on April 6th.
 - Coming soon- Faculty Appreciation Reception September 4th.
 - State of the University October 15th.
 - 50th Anniversary Gala October 19th.
 - Alumni Golf Tournament Fall 2024 (TBD)
 - Board of Regents Meeting hosted at UHCL November 21st.
 - President's Holiday Reception December 4th.
 - Volunteers are welcome! Sign up on Microsite.

USA Committee Reports

- President and Vice President Update
 - USA Duck Races- Thanks to all volunteers who supported the event!
 - 159 participants in 6 different races. Students, Faculty, and Staff participated.
 - Search for the next Vice President of Administration and Finance
 - Select members of the USA Executive Board have been invited to attend a Focus Group meeting with the firm conducting the search. If you have feedback you would like to share with the Executive Committee please email <u>usa@uhcl.edu</u> before 4/25/24

• Fundraising Committee, Chair Fran Hawkins-Williams

- $\circ~$ \$50 was made by flocking during COB AACSB from two of the members
- $\circ~$ USA Fundraising ideas are needed to create revenue for our scholarship fund
- $\circ~$ Donations from members will be called for to raise money
- Our vendors are ready to come back
- Fundraising Committee has not met yet, if you would like to join please email <u>davisfl@uhcl.edu</u>
- Program Planning Committee, Chair Lauren Sawyer
 - Next Event- May 30th, more information to come
- Professional Development Committee, Chair Lisa Hudson
 - $\circ~$ UHCL Recruitment Training- April 26th
 - LinkedIn Basics- May 3rd
 - o Thank you to our sponsors for the refreshments
 - o COB Professional Development Programs are available

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- o CENG Courses are available
- Scholarship Committee, Chair Bernie Streeter
 - o Scholarships awarded to Salma Argumedo and Andrew Ngo, Congratulations!
- Welcome & Outreach Committee, Chair Dr. Johna McClendon
 - April, 7 new team members welcomed.
 - $\circ~$ New team members welcomed in attendance of the USA meeting
- Treasurer's Report, Chair April Harris
 - Current Account balances were given regarding the USA Support fund, USA fund, and the USA scholarships fund.

Shared Governance Reports

- University Council, Michelle Mirpuri
 - New alcohol policy passed
- Facilities & Support Services Committee, Bianca Schonberg and Lee Ann Wheelbarger (Alternates, Debra Ross and Shelly Matejka)
 - Parking Lot
 - New parking Lot D segmentation strategy and corresponding lot adjustment with Bollards project.
 - Direction of traffic flow in the "U" in front of Bayou- Spiritus Mundi statue
 - Information Items
 - Removal of outdoor tables by Arbor
 - Elevator update in Bayou
- Planning & Budgeting Committee: Megan Bearden and Kim Oldigs
 - Mark Denney provided a general overview of the AY25 budget plan
 - $\circ~$ Deja Sero discussed updates to the budget guidelines for AY25 ~
- University Life Committee: Fran Hawkins, Sheeba Thomas, Stephanie Holleran, Luisa Beck

 ULC By Laws still being reviewed and discussed

Campus Committee Updates

- Campus Recreation Advisory Board-Rebekah Gonzalez and Kate Rivardo
 - $\circ~$ Working on updating the By Laws for this committee to have a better direction for next year
 - Upcoming Event: Student vs Staff Kickball Game-April 4
- Campus Bookstore Advisory Board- Stephanie Holleran
 - No Updates were provided.
- Dining Advisory Committee-Juliana Espinosa, Nomso Eze, Salma Argumedo-Salazar, and Carmen Conley
 - USA question about charging for ice water
 - Dining Services looking into pre/intermission/post intermission Bayou Theater performance dining options.
 - $\circ~$ Now on Boost app, when ordering sandwhiches you can add items to customize, rather than

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removing items

- o Chartwells is beginning summer planning and getting ready fall semester
- Hawk Spirit Award!
 - o Presented to Teresa Rodriguez, Library, Congratulations.
- Open Forum/Announcements
 - $\circ~$ Art Gallery currently has a graduating seniors art collection
 - Interested in presenting at a USA meeting? Email <u>USA@uhcl.edu</u>

Meeting concluded at 10:44 am

Next USA general meeting is May 16, 2024 at 10:00am